



**The Manor Schools**  
**2019-2020 Preregistration Form**

Bellamy Manor  
5009 Providence Rd  
Va Beach, VA 23464  
757-495-4525

Beach Manor  
2660 West Neck Rd  
Va Beach, VA 23456  
757-430-3338

Broad Bay Manor  
1837 Old Donation Rd  
Va Beach, VA 23454  
757-496-0000

Greenbrier Manor  
700 Warrington Sq  
Chesapeake, VA 23320  
757-548-9292

Greetings! It's time to start registering for the 2019-2020 school year. Registration will be a simple 2-step process:

Step 1: In order to reserve your child's placement for next year, please return this preregistration form along with your child's birth certificate (or birth letter) and registration fee. We only need to see your child's birth certificate to verify your child's age the first time your child enrolls. If you choose to use Diamond Mind for your registration fee payment please include your transaction number below.

Step 2: A link will then be sent to your email address (please ensure your email address is correct). Follow the link to our new online enrollment form and complete the information requested to finalize your child's registration.

We hope you find this new process easy and convenient. Please call your director if you have any questions. We are always happy to help!

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Program desired: \_\_\_\_\_

I would like my child considered for the Spanish Immersion program if applicable

Parent Names: \_\_\_\_\_

Parent phone: \_\_\_\_\_ Parent email: \_\_\_\_\_

Registration Fee payment:

Cash \$ \_\_\_\_\_ Check # \_\_\_\_\_ / \$ \_\_\_\_\_ Diamond Mind transaction # \_\_\_\_\_, \$ \_\_\_\_\_

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*Office Use Only*

Date Received \_\_\_\_\_, Date IS Email Sent \_\_\_\_\_, Date Enrolled \_\_\_\_\_,

Birth Certificate: State \_\_\_\_\_ / File # \_\_\_\_\_ / Date Viewed \_\_\_\_\_ / Staff Initials \_\_\_\_\_

Proof of Birth Letter \_\_\_\_\_, Program \_\_\_\_\_, Tuition \$ \_\_\_\_\_, Physical Date \_\_\_\_\_