

October

Staff

2024

NEWSLETTER

Reminders

- Please make sure to check your mailbox for important information
- Please remember to use check-in/out sheets when leaving the room, especially outside.
- The last teacher on the playground, please walk around to make sure all the children are inside.
- Afternoon staff- Please be prepared for the afternoon activity. If you need something, please ask.
- With all the parties this month, please be aware of any child with allergies. Check all packages before serving.
- Please submit sub plans to Charlynn, now that we are getting comfy with our schedules and routines. This is very important!!!!
- If you are going to be absent, please let everyone who you work with that you are going to be out.
- Mats for nap and quiet time need to be 12 inches apart, if we need to move tables to make this work, please do.
- If a child has an accident and needs new clothes, please put the clothes in a plastic bag. Please put the plastic bag inside the bookbag and zip the bookbag. DO NOT tie the plastic bag to the outside of the bookbag.
- Your classrooms and projects look amazing. Please take pictures often to be posted on Instagram. No faces, please. Text the pictures to me or Charlynn.



Important Dates

October 1-2 Picture Days
October 8-9 - Curriculum Meetings
October 14- School Closed
October 24- Tub Exchange
October 29, 30, 31st Music Programs
November 5th- Conference Day

Sub of the Month

Penny

